

Sample: No-Idle Policy for Company or Municipal Fleet Vehicles

Statement of Purpose

This policy is designed to assist in protecting air quality through the reduction of engine idling by vehicles operated as part of the vehicle fleet of [\(name of company or organization\)](#)

Definition

For the purpose of this policy, a “fleet” is defined as all vehicles owned, rented, or leased by [\(name of company or organization\)](#) or operated for the purpose of conducting business on behalf of [\(name of company or organization\)](#).

Background

Air pollution, particularly ground-level ozone, is an immediate and ongoing concern in [\(location name\)](#). It impacts citizen health, economic growth, and quality of life. Vehicle exhaust, including exhaust from idling vehicles, contributes significantly to air pollution.

Statement of Policy

It is the policy of [\(name of company or organization\)](#) that drivers of [\(name of company or organization\)](#) fleet vehicles turn off vehicle engines (not idle) when a vehicle will be stopped for more than 30 seconds, except when in traffic. This policy applies, but is not limited, to the following situations:

- when loading or unloading goods or personnel,
- when stopped for road construction,
- when waiting at a drive-through window and
- when stopped and waiting for any reason (except in traffic, such as when stopped at a traffic light).

Exemptions

The policy of turning off vehicles when stopped does not apply for the period or periods during which idling is necessary under the following circumstances:

1. To provide for the safety of vehicle occupants, such as in cases of extreme hot or cold conditions (e.g. to run the air conditioner or heater under extreme heat or cold).
2. To use lift equipment or other equipment necessary to accommodate individuals with one or more disabilities.
3. When stopped in traffic, such as when waiting at a traffic light.
4. When specific traffic, safety, or emergency situations arise.

With the exception of exemption 3, if in the above exemption cases equipment can be run from the battery alone, drivers should refrain from idling unless there is a significant concern of draining the battery.

Implementation

This policy shall be effective immediately from the date of signature.

Dated the **XX** day of **XXX, 20XX**.

Signatures

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